

Health and Safety Policy Statement

COMMTACS Ltd is committed to pursuing excellence in everything it does and this includes the management of health and safety.

General Principles

1. At COMMTACS we are committed to giving health and safety the highest priority in all of our activities.
2. We expect staff, visitors, contractors and other employers who with COMMTACS to share this commitment by complying with our policies and, where appropriate, our procedures and to understand that they too have legal and moral obligations to themselves and to one another.
3. We are dedicated to ensuring the health and safety of all persons who may be affected by our activities by:
 - a. Providing, managing and maintaining a work environment which is, so far as reasonably practicable, safe and in which risks to psychological and physical health are controlled.
 - b. Providing adequate and appropriate facilities and arrangements for welfare at work.
 - c. Providing, managing and maintaining our workplaces so that they are, so far as reasonably practicable, safe and that risks to health are controlled.
 - d. Providing, managing and maintaining plant and equipment so that it is, so far as reasonably practicable, safe and that risks to health are controlled.
 - e. Consulting with and involving our staff and others who we are in contact with in matters relating to their own health and safety.
 - f. Identifying hazards and conducting formal risk assessments when appropriate in order to minimise the risk for all activities undertaken by the COMMTACS.
 - g. Ensuring that control measures and emergency procedures are: in place; effective ; properly used; monitored and maintained.
 - h. Implementing systems of work that are safe and where risks to health are controlled.
 - i. Providing the information, instruction, training and supervision at all levels necessary to ensure that staff and others are competent to supervise or undertake their work activities and are aware of any related hazards and the measures to be taken to protect against them.
 - j. Providing the necessary organisation , expertise and resource , including communication and consultation, planning, monitoring, inspection and auditing procedures to ensure that there is effective management of health and safety.
 - k. Giving adequate information on relevant hazards to any person whose health and safety might be affected by them..
 - l. Keeping up to date with best practice in relation to health and safety and complying with all relevant legislation and authoritative guidance.
 - m. Monitoring the safety performance of contractors who work for us..

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4. Where there are no existing policies or guidance, we expect our staff, contractors to meet the highest relevant standards and to comply with relevant legislation. Where no standards or legislation exist, we will work with our staff, contractors and others to develop systems which comply with best practice and eliminate or minimise the risks so far as reasonably practicable.

5. It is our stated intention to promote a positive health and safety culture and educate our staff in health and safety. Wherever possible, information on health and safety legislation and standards applicable to a particular course will be included. In areas of work or research which are highly regulated.

6. We undertake to continually review and develop our safety management systems, with the overarching aim of conducting our activities in a manner which does not affect the health and safety of any staff, contractors, visitors or members of the public, or adversely affect the environment.

I am committed to this Policy and to the implementation and maintenance of the highest standards of health, safety and welfare across everything we do. We expect others who we are in contact with on a daily or Sessional basis to share this commitment and to work together to achieve it.

A Irvine

Director

COMMTACS learning & development